Login

- Enter the student ID and Exam password to log on.
Instructions-Page

- Before starting Exam, read the given Instructions carefully.

Conduct Instructions

General Instructions
- Don’t copy image directly from paint, instead first copy the image to MS Word and then copy to the Exam Software.
- You can save data maximum up to 2MB in a single descriptive question.
- For larger images, save as monochrome bitmap image in MS paint and then paste it into exam software.

Warnings
To avoid any kind of loss of data or other problem, please take care of the followings
- Do not close the browser window
- Do not press browser back button, instead use the exam software navigation buttons

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I hereby confirm that I have read above instructions carefully

Start Paper
Main Screen

- The Main Paper Screen has different sections of Information i.e. Question, Answer boxes and navigating buttons etc.
This TOP section of Main Screen

1. Course Description including Course Code and Title
2. Student Id & Name
3. Current Question No. and Total No. of Questions
4. Marks and Budgeted Time for question
Main Screen - Bottom Section

- This BOTTOM section of the main screen contains:
  1. Timer having Start Time and Time Left
  2. Instructions Button
  3. Question Navigation buttons to move to Next or Previous Question
     *Buttons Sequence: First, Previous, Next, Last*
  4. Save Answer Button
     *(Remember to press Save button every time when you edit your answer/answer option)*
  5. Status of Attempted / Un-attempted Questions
  6. Conduct Instruction
  7. Finish Exam link
Instructions

- The instruction icon available in the bottom of the Main Screen will allow the student to open and read the Software related instructions.

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**Warnings**
To avoid any kind of loss of data or other problem, please take care of the followings

- Do not close the browser window
- Do not press browser back button, instead use the exam software navigation buttons
- Do not **FINISH** the exam until unless you are sure that you have done the maximum according to your knowledge.
Multiple Choice Question

- Multiple choice questions
  1. Select the desired option by clicking the radio button
  2. Press the button to save the selected option
  3. Use Navigation buttons to move to previous or Next Question
Descriptive Question

- Descriptive question
  1. **Press** “Click here” to enable the text editor of answer panel to write the answer
  2. Standard Toolbar of the text editor for various options
  3. Text Formatting toolbar of the text editor
Descriptive Question cont....

- Descriptive Question Saving
  1. Write the answer in this answer panel (Use Crtl+C and Crtl+V to Copy & Paste from other software if applicable.)
  2. Press Save button
  3. Use Navigation Buttons to move to Previous or Next Question
Finish Paper

- Paper finish screen:
  1. Click on the Finish icon of the bottom section of the paper
  2. Information panel display the No. of questions attempted
  3. Click RESUME button if you want to continue the paper

![Finish Paper Screen](image)

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Submit the paper after reading all the warnings and dually confirmed.

1. Click the checkbox to enable the Finish button
2. Click FINISH button to finish Exam
3. Click OK button to dually confirm the Finish exam
Exam Feedback (optional)

- Fill the feedback (if available) form related to the exam and submit.
Thank You!